



School of Nursing

Baccalaureate Application Packet 2022-2023

<http://www.bfcc.edu>

Nursing Program Director
Julie Lindsay, Ph.D., RN
Blackfeet Community College
School of Nursing
P.O. Box 819
Browning, MT 59417
406-338-5441

Applications Due: April 20, 2022, by 4 pm

Dear Applicant,

Thank you for your interest in Blackfeet Community College School of Nursing. Please review the application in full to ensure you submit all the necessary paperwork. The Blackfeet Community College Nursing Program has a limited enrollment capacity. Student numbers are restricted due to the availability of clinical and lab space. Therefore, a competitive student selection process is necessary, and program applicants are accepted based on the criteria found in this packet.

Applicants who are not currently Blackfeet Community College (BCC) students must complete a BCC Application for Admission. **DO NOT INCLUDE** the BCC Application for Admission with your BCC Nursing Program Application. Admission to Blackfeet Community College is separate and should be completed before applying for placement in the BCC Bachelors Science of Nursing (BSN) Program.

Not all qualified applicants will be accepted. After all, applications are reviewed and the initial list of qualified applicants is compiled, the most qualified individuals will be interviewed. **This interview will take place no later than May 20, 2022.**

Applicants will be evaluated on the following areas during the interview:

- Application letter
- References
- Professionalism
- Language
- Body language
- Successful completion of all prerequisites with a “B” or Higher

Students, who are officially notified of **INITIAL** acceptance into the program, will be required to do the following as the **FINAL** step for acceptance into the Program:

- Notify Nursing Program if you accept/deny placement; by the date provided in the student’s official acceptance letter.

It is recommended that you review your completed application for placement in the Nursing Program with your academic advisor before submitting it by the deadline listed below.

Applications received after this date will not be accepted. Incomplete applications will not be considered. Applications may be mailed or hand-delivered to the BCC Nursing Department. Please send early to allow maximum opportunity for delivery before the deadline.

Mail to:

Blackfeet Community College
Nursing Program
P.O. Box 819
Browning, Montana 59417

Please note that all applications will be date stamped upon receipt. Contact information from the application will be entered into the tracking system. The individual's responsibility is to contact the Nursing department with email, address, or phone number changes.

Students will be informed of their selection status via an official letter from the Nursing Program Director no later than **June 10, 2022.**

Please do not call to ask about this status as this information cannot be given out over the phone.

If you have any questions, please call 406-338-5441 ext. 2919 or email (Rayola Grant) rayolau@bfcc.edu or Nursing Program Assistant (Shaunell Wippert) 406-338-5441 ext. 2915 shaunell.w@bfcc.edu.

Bachelors of Science in Nursing Program

Applications Due: April 20, 2022, by 4 pm

Please return your completed and signed application and all requested materials in a sealed envelope to the following address:

**Blackfeet Community College
RE: Nursing Program
P.O. Box 819
Browning, Montana 59417**

Please carefully read the application and review it for completeness before signing.

AN INCOMPLETE AND UNSIGNED APPLICATION WILL NOT BE PROCESSED.

Please Print Legibly

Last Name	First Name	Student ID Number
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Mailing Address	**Notification of acceptance/non-acceptance will be sent to this address**		
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City	State	Zip	Telephone Number & Email
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Baccalaureate Program Outcomes

Upon completion of the course of study, the student will have demonstrated the ability, through personal exploration and classroom didactic learning combined with skills laboratory demonstrations and clinical practicums to:

- Integrate knowledge and concepts based on an appreciation of the liberal arts from the humanities and the natural and social sciences that provide a better understanding of self and others as a cornerstone for nursing education and practice
- Assume professional and personal accountability for one's own and delegated nursing care.
- Practice nursing that emphasizes the inherent values of altruism, autonomy, human dignity, integrity, and social justice as fundamental to the discipline of nursing.
- Utilize knowledge, critical thinking, decision-making, intuition, and other analytic skills during the assessment, diagnosis, planning, and evaluation of nursing interventions
- Utilize the information and patient care technologies to assist in the coordination and delivery of quality nursing care that provides safe, patient-centered, competent, and holistic nursing care in a variety of healthcare and environmental settings to individuals, families, groups, diverse cultures, and communities that are based on nursing theory, evidence-based practice and other ways of knowing.
- Utilize effective oral and written communication to facilitate information sharing, caregiving, professional relationships, and collaboration with patients, families, and the interdisciplinary healthcare team.
- Promote and utilize evidence-based standards of practice to manage and coordinate nursing care that utilizes cost-effective measures to encourage healthy lifestyles and maximize individual function, quality of life, and disease prevention from birth to death.
- Design and practice patient-centered nursing care that reflects moral, culturally sensitive, ethical, legal, and political principles according to the standards of the Nursing Practice Act of the State of Montana, the ANA Code of Ethics for Nurses, and the baccalaureate level competencies from The Essentials of Baccalaureate Education for Professional Nursing.
- Support human dignity and diversity through ethical, holistic, caring, and compassionate care.
- Practice in partnership with the patient and the interdisciplinary health care team to plan, coordinate, provide and evaluate safe, caring, and effective patient-centered nursing care.
- Engage in continued professional and personal development as nursing leaders through life-long learning, self-care, active participation in nursing and community organizations, and leadership.

CODE OF ETHICS

- Ethics is an integral part of the foundation of nursing. Nursing has a distinguished history of concern for the welfare of the sick, injured, vulnerable, and social justice. This concern is embodied in providing nursing care to individuals and the community. Nursing encompasses the prevention of illness, the alleviation of suffering, and the protection, promotion, and restoration of health in the care of individuals, families, groups, and communities.
- Nurses act to change those aspects of social structures that detract from health and well-being. Individuals who become nurses are expected to adhere to the ideals and moral norms of the profession and embrace them as a part of what it means to be a nurse. The ethical tradition of nursing is self-reflective, enduring, and distinctive. A code of ethics makes the profession's primary goals, values, and obligations explicit. (<http://www.nursingworld.org/codeofethics>).

PROGRAM OF STUDY AND NURSING COURSES

Bachelor of Science in Nursing

Year 1					
Fall Semester			Spring Semester		
Course #	Course Name	Credits	Course #	Course Name	Credits
Core 6	Humanities Course	3	CHMY 141/142	College Chemistry with a Lab	3/1
M 121	College Algebra	3	PKNI 129	Piikani History	3
WRIT 101	College Writing	3	SOCI 101	Introduction to Sociology	3
TCC	Freshman Seminar	1	PKNI 101	Piikani Language for Healthcare Professionals	1
PSYX 100	Introduction to Psychology	3	PSYX 230	Developmental Psychology	3
			HS 279	Legal Clinical & Professional Issues	3
	TOTAL	13		TOTAL	17
YEAR 2					
Fall Semester			Spring Semester		
Course #	Course Name	Credits	Course #	Course Name	Credits
BIOH 201/202	Anatomy & Physiology I with lab	3/1	WRIT 201	Advanced College Writing	3
NRSG 256	Pathophysiology	3	BIOM 250/251	Microbiology with lab	3/1
NUTR 221	Basic Human Nutrition	3	STAT 216	Introduction to Statistics	4
CSCI 105	Introduction to Computer Science	3	BIOH 211/212	Anatomy and Physiology II with lab	3/1
	Elective	2			
	TOTAL	15		TOTAL	15
APPLY TO NURSING PROGRAM					
YEAR 3					
Fall Semester			Spring Semester		
Course #	Course Name	Credits	Course #	Course Name	Credits
NRSG 319	Foundations of Nursing (Nursing theory & Writing)	2	NRSG 310/311	Medical Surgical Nursing I – Nursing Care Across the Lifespan & Lab/Clinical	4/2
NRSG 332/333	Holistic Health Assessment & Lab	2/2	NRSG 349/350	Maternal Newborn & Clinical	2/2
NRSG 334/335	Pharmacology & Lab	3/1	NRSG 317	Health Systems and Vulnerable Population	1
NRSG 306/307	Essentials of Nursing Care & Lab	2/1	NRSG 329/330	Mental Health Nursing & Clinical	3/2

TOTAL			13	TOTAL			16
YEAR 4							
Fall Semester			Spring Semester				
Course #	Course Name	Credits	Course #	Course Name	Credits		
NRSG 431/432	Medical Surgical II – Complex Care & Clinical	4/2	NRSG 441/442	Medical Surgical Nursing III – Acute care of the Adult with clinical	3/2		
NRSG 405/406	Pediatric Nursing & Clinical	2/2	NRSG 451/452	Leadership & Management with clinical	2/2		
NRSG 416	Research and Ethics in Nursing	3	NRSG 453	Professional Growth and Empowerment	3		
NRSG 417	Population Health Nursing	3	NRSG 449	Policy, Ethics and Advocacy in Professional Nursing Practice	3		
TOTAL		16		TOTAL	15		

Section 2 ADMISSION TO THE BSN PROGRAM

Admission to BCC recognizes the Applicant as a pre-nursing student with the full rights and privileges of all students entering a program of study for a baccalaureate degree.

Admission to the college does not guarantee entry into the nursing program. Each approved nursing program by the Montana State Board of Nursing must comply with a pre-determined and written formula impacting student program admissions and continuation. These regulations ensure safe student practice and adequate faculty supervision in all clinical areas.

Admission to the college does prepare pre-nursing students to compete for acceptance into the nursing program based on program admission criteria.

REQUIREMENTS FOR ADMISSION

To be considered for admission, an applicant **MUST** submit evidence of the following:

- Prerequisite coursework completed or in progress.
- A minimum overall GPA of 3.0 in all prerequisite coursework, with a “B” or better for all math and science courses.
- ATI TEAS General Knowledge Exam (GKE) entrance exam test results with a minimum score of 65.
- Physical examination, health insurance, and completed immunizations

Prerequisite Courses

At the time of program application, an applicant must have completed, be currently enrolled in, or have a written plan to complete all prerequisite courses before full program admission and the first day of class.

If an applicant is taking prerequisites in the Spring or Summer before beginning Fall nursing courses, verification of successful completion of all prerequisite course work “B” or better for math and science courses must be presented by August 1 unless other arrangements have been made. If **August 1** falls on a weekend, the deadline for submission will be extended to the next business day.

Humanities course (CORE 6)

M 121- College Algebra

WRIT 101- College Writing

TCC 101- Freshman seminar -critical thinking

PSYX 100- Introduction to Psychology

CHMY-141/142- College Chemistry with lab

PKNI 129- Piikani History

CSCI 105- Elective

Introduction to computers Science

SOCI 101- Introduction to Sociology

PKNI-101-Piikani Language for Healthcare professional

PSYX 230 -Developmental Psychology

HS 279 -Legal Clinical & professional issues

BIOH- 201/202- Anatomy and Physiology, I with Lab

NRSG 256 Pathophysiology

NUTR 221-Basic Human Nutrition

WRIT 201-Advanced College Writing

BIOM 250/251- Microbiology with lab

STAT 216-Introduction to Statistics

BIOH- 211/212 Anatomy and Physiology II with lab

Pre-Admission Testing

ATI TEAS General Knowledge Exam (GKE)

Admission requirements for ATI TEAS General Knowledge Exam (GKE) for students will include a benchmark of 65% or higher. However, applicants scoring between 50 to 5 may retake the exam one time to meet the criterion. Students may only take the ATI TEAS GKE test two times, at which point the student is not eligible to apply to the nursing program this admission cycle. For further information and costs, go to

<https://www.atitesting.com/teas-prep>.

Students currently utilizing a health-related degree may have their courses considered on a case-by-case basis for the application process.

Transfer Students

Students may be accepted for transfer into the BCC BSN program on a case by case basis.

Health Requirements

Physical Examination

Provide evidence of a physical examination by a primary care provider who states the student is cleared for participation in the BSN program.

Laboratory Studies

Lab work must be done, including Complete Blood Count, Comprehensive Metabolic Panel, and Urinalysis.

Vaccinations

Proof of complete Hepatitis B Series, including antibody titer results. If the completed series leaves no detectable antibodies on the titer, one additional dose must be administered.

Proof of Measles, Mumps, and Rubella immunity either by dates of two vaccinations after your first birthday, a physician diagnosis of disease history OR laboratory verification of positive antibody titer (need only one of these methods of proof).

Proof of Chicken Pox (Varicella) immunity either by the statement that verifies the date and age you had chickenpox or the date you had the vaccination or laboratory verification of positive antibody titer (need only one of these methods of proof).

Proof of one dose of Tdap: tetanus/pertussis (whooping cough) vaccination within ten years

T.B. Screening

Students must receive a T.B. screening as needed for the BSN Program upon admission with annual screening after that. This requirement must be met before clinical starts. Please see the clinical director for instructions on T.B. test type and locations. ***(You will need to have a two-step for select facilities. It is in your best interest to have the Two-Step done.)***

If the test is contraindicated or found positive, then evidence of medical follow-up, including a chest x-ray, with recommendations must be presented unless medically contraindicated. An annual symptom screen will be required and submitted by the student to Castlebranch.

Students are responsible for reviewing and updating individual health records at S.U. Before registration each semester, as they progress through the Program.

Health Insurance

Accident and Sickness Insurance (health insurance proof, i.e., Indian Health Services, Medicaid, Private insurance) is mandatory for all BSN students. They are providing evidence of coverage. All students are encouraged to carry a copy of their insurance card to avoid delay in healthcare in an emergency and provide updated information to Castlebranch when this information changes.

Illness or Injury During School Terms

Students who become ill, require surgery, sustain an injury, or undergo any significant change in physical health while in the nursing program may not be able to participate in clinical activities and may be required to present clearance from their health care provider to return to clinical and perform the usual duties of a nurse.

Essential Functions

Students who apply for admission to the BSN Program, including persons with disabilities, must be capable of performing certain essential functions listed in Appendix A of this handbook. These essential functions comply with the Board of Nursing expectations of any student seeking initial licensure as a registered nurse.

Essential functions are defined as the basic activities that a student must demonstrate (vision, touch, hearing, smell, etc.) to provide safe nursing care and accurate assessment skills. Any student who applies and has met the necessary prerequisites and can perform the essential functions of the nursing program in a reasonably independent manner, either with or without reasonable accommodations, will be considered for admission. To be granted accommodations for conditions that qualify under the American Disabilities Act, the student needs to see Karen Davis with disabilities services on campus. If accommodations are given, the student should discuss their needs with the instructor at the beginning of each nursing class where accommodations may be needed.

Timeline

Please note that due dates and deadlines are strictly enforced. The nursing program usually has more eligible students than can be admitted. Therefore, students who have not fulfilled all requirements on time may be dropped from consideration.

The signed acknowledgment indicating acceptance of program admission **MUST** be received in the Nursing Office by the deadline. If not received, the offer of acceptance to the BSN program may be withdrawn, and an alternative candidate may be selected.

Section 3

POST ACCEPTANCE APPLICANT RESPONSIBILITIES

Immediately

- Sign and return the acceptance form to the Nursing Department Office.
- Sign up and complete the required Criminal Background Check (CBC) when the directions are received from the Board of Nursing.

Check Immunization Record

- Confirm currency of all immunizations previously listed in this document.
- Current immunizations are required to be up-to-date before participation in clinical activities: and documentation of such is required to be in the university records before students are allowed to enroll or continue in clinical courses. Updates that fall at any time within the academic year must be done before the beginning of the fall semester.
- Documentation of the annual influenza vaccine, unless medically contraindicated, must be presented by October 1 of each year. Students who have not met this requirement will be denied access to clinical, which may result in the student receiving a failure in the course (Novel Coronavirus "COVID-19" may be required by clinical sites).
- For subsequent years, students must have the one-step T.B. skin test within 30 days of beginning nursing courses. Individuals who cannot take the skin test must present verification of a negative chest X-Ray. Students cannot attend clinical if this requirement has not been met. Students may also have the option of having blood drawn for the tuberculin clearance, in which case an annual symptom screen will be uploaded to Castlebranch.

Prerequisites

Complete all outstanding academic requirements. An overall GPA of 3.0 or better AND a GPA of 3.0 or higher for Math and science prerequisite courses is required. Prerequisite course requirements must be completed, and proof of completion submitted.

Drug screening

Complete a drug screening within 30 days of beginning nursing courses.

Tuition/Fees

Pay tuition/fees or make arrangements for the total amount before the beginning of orientation for the BSN Program and each semester after that.

Books

Available through the BCC Bookstore on campus before the beginning of the semester.

Orientation

Attend the mandatory three-day BSN student orientation before the beginning of classes.

Insurance

Provide evidence of health insurance to CastleBranch before the beginning of classes.

Technology

Meet current technology requirements (have own smartphone and updated computer, preferably a laptop).

To participate in the BSN program, students must have basic computing skills, including email, attaching documents, navigating web pages, and downloading and uploading files. In addition, students need access to a computer with Microsoft Word and the internet capable of running the BCC platform on a current web browser, such as Chrome or Firefox. Students must have a technology backup plan if the primary computer becomes inoperable or the internet connection becomes inaccessible. Other requirements will be listed on course syllabi as needed.

Students cannot attend Orientation for the BSN Program or the first day of class for any semester after that if health or academic records are incomplete.

Criminal Background Check

A Criminal Background Check (CBC) is mandatory for all students initially accepted into the BSN program at BCC. **Castlebranch** is the designated company to complete the background screening and will not accept results from any other company. The cost for this screening is the personal responsibility of all accepted and some enrolled students.

Students must begin the CBC process immediately after notification of acceptance to the BSN program and sometimes before that time. This process can take longer than 90 days and cannot be rushed. BCC has no control over the length of time it takes to receive the needed report for clearance. Answer all questions correctly and truthfully when applying for the BCC, as the verification process is extensive to the extent that family, friends, and neighbors may be interviewed. Directions must be followed carefully. Reveal all arrests, regardless of how long ago they occurred or how minor they were.

Drug Screening

To protect the safety of patients in the clinical setting, a drug-screening test will be required of all students in the BCC BSN program. The initial drug screening must be performed, and results received by the Nursing Department within 30 days before the first class day in the year in which program admission is sought. Specific clinical sites may require additional drug screening(s) before the student's clinical rotation. The student will pay the cost of any screenings at the testing time.

In the event, a student is suspected of being impaired while on the BCC campus or at the assigned clinical site any time while enrolled in the BSN program, the faculty or the Nursing Program Director may require a student to leave the area accompanied by a BCC employee and go directly to an assigned laboratory and submit to drug testing at the student's expense. The BSN Program director will designate a company to do the drug screen and will not accept results from any company other than the one specified.

Any student with a positive drug screen will be immediately suspended from the BSN program for a minimum of one calendar year. Any student who refuses to submit to a required drug screening will be immediately suspended from the Program. If readmitted to the BSN program, the student must be retested by the school-approved laboratory and have a negative drug screen. This testing is at the student's expense.

CPR Certification

Students must show evidence of current CPR certification by the American Heart Association - Health Care Provider (BLS) before beginning nursing courses; other programs are unacceptable. The student will not start or continue in clinical courses unless this requirement is met. It is suggested that students take the training during the summer before clinical nursing courses have begun to comply for the entire academic year. Training may be available as part of new student orientation. If so, the information will be included in the student admission material. A copy of the certification should be posted online with Certified Background. The certificate will be verified before registration each year.

Nursing Student Orientation

Nursing students entering the BCC BSN program will be required to attend an orientation of several days specific to nursing in addition to any orientation that BCC requires.

Application Checklist

PLEASE CAREFULLY READ THE FOLLOWING INFORMATION AND SIGN

I understand that I must submit this application:

- a. Application letter (typed). (Include Personal statement regarding your choice in the career of nursing and goal(s))
- b. Proof of complete Hepatitis B Series, including antibody titer results. If the completed series leaves no detectable antibodies on the titer, one additional dose must be administered.
- c. Proof of Measles, Mumps, and Rubella immunity either by dates of two vaccinations after your first birthday, a physician diagnosis of disease history, OR laboratory verification of positive antibody titer (need only one of these methods of proof).
- d. Proof of Chicken Pox (Varicella) immunity either by the statement that verifies the date and age you had chickenpox or the date you had the vaccination or laboratory verification of positive antibody titer (need only one of these methods of proof).
- e. Proof of one dose of Tdap: tetanus/pertussis (whooping cough) vaccination within ten years.
- f. Proof of enrollment in a Federally recognized tribe or proof of Descendant status (if you wish to be considered in application).
- g. Transcripts and evaluation of transfer courses: Include copies of transcripts from other colleges or universities you have attended and are requesting to be considered for transfer or credit. Request official transcripts early, as this can take time. Official transcripts must also be on file in the BCC registrar's office for the transfer of credit to be considered. Should you have courses from prior degrees that you wish to be considered a substitution for any nursing prerequisites, the Nursing Program Director must evaluate and approve these courses. These documents will be included in the application process and submitted by April 21, 2021.
- h. I understand that I will be notified in writing whether or not I have received placement in the Nursing Program beginning Fall Semester.
- i. Students **who are not accepted may reapply** for placement the following year during the open application process.
- j. I understand that all Blackfeet Community College School of Nursing placements depend upon sufficient financial, faculty, clinical resources, and ability to pass a federal background check.

- k. I have evaluated my transcript(s) and academic standing, and I am confident that I can complete or have completed, all with a grade of "B" or higher, all of the required prerequisite courses for Nursing placement by the end of current Spring Semester.
- l. Math courses taken within ten years and Science courses taken within the last five years. General courses are taken within the previous ten years.
- m. I have included my signed Acknowledgment of Program Requirements for Personal Effort and Commitment form.
- n. I have included my completed work experience form.
- o. I have included my two completed reference forms in sealed envelopes with the signatures across the seal.
- p. Upon withdrawal from the program, I understand that I must apply for re-entry into the program for any reason. Re-entry is not guaranteed.
- q. **I have signed the application below and included the \$30.00 non-refundable processing fee payment receipt.**
- r. I have retained a copy of this application for my records (*it is my responsibility to make my copy*).

Student Signature _____

Date _____

Please document all work experience, including paid, volunteer work, or job shadow experiences. All are important and considered in the application process.

Facility	
Job Title:	
Responsibilities	
Dates of employment & Hours per week	
Supervisor name & number	

Facility	
Job Title:	
Responsibilities	
Dates of employment & Hours per week	
Supervisor name & number	

ACKNOWLEDGEMENT OF PROGRAM REQUIREMENTS FOR PERSONAL EFFORT AND COMMITMENT

Blackfeet Community College's Nursing Program, as with most nursing programs, requires a substantial time commitment to fulfill the intensive requirements of the Program in the classroom, nursing laboratory, and clinical settings. Student success in the nursing program depends on a collaborative working partnership by students and faculty. The nursing program philosophy and faculty view learning as interactive with faculty facilitating learning. We are genuinely committed to assisting you to succeed in the Program.

However, learners must assume responsibility for their learning and shape their own learning experiences. As part of your application to the Program, please read the following and sign below.

Your signature is an acknowledgment of your understanding of the Program's expectations.

1. **There is a minimal study expectation of two to three hours per week for each credit enrolled.** For example, NRS 334 Pharmacology is a class offered in the initial semester of the BSN program, with three credits of didactic learning. Therefore, a **minimal** study expectation for this course would be 6-9 hours of study per week. Most students spend more time than the **minimal** study expectation.
2. Although we appreciate your possible need to work to support yourself and a family, most students find it extremely difficult to work while attending classes for the Nursing Program. Clinical practicums are scheduled when facilities have available space and **are subject to change**. Clinical hours may include evenings, weekends, and night shifts. Clinical times are not listed in the course schedule on the BCC website. A schedule will be made available to students each semester.
3. Students are expected to attend all classes and clinicals. Missed clinical time may result in failure of courses and dismissal from the nursing program. ***Please do not make vacation and personal plans that would affect attendance in class or clinical. Most absences cannot be made up due to the fast pace of material presented in class and the limited availability of clinical experiences. Please attempt to make appointments that will not interfere with class schedules.***
4. In general, nursing students may not achieve the grades they have received in non-nursing courses, given the same amount of student effort. You will be learning a "new language" and be exposed to in-depth, comprehensive nursing concepts and principles that may require more effort to learn and understand. Though grades may have been the primary focus of previous courses, the focus in the nursing program is learning and comprehension of information needed to deliver safe and competent care to patients/residents.
5. You are expected to be prepared for class, lab, and clinical. This will include extensive reading, pre-clinical preparation, and other assignments before your attendance in class, lab, or clinical.

6. Exams given in nursing courses are structured similarly to the nurse licensing exam. This means that most of the items on the exams are application, analysis, and synthesis-type questions rather than simply knowledge and recall. These questions require a higher order of thinking to answer correctly. We provide you with learning strategies and test-taking strategies that will assist you in developing the critical thinking skills necessary for success on the nursing course exams and the NCLEX licensure exam.
7. You will find the nursing program very different and more complex than your past educational experiences. The nursing program is designed to facilitate the quality of the Program, prepare you to pass your licensing exam, and ensure you become a safe and competent nurse.

I certify that all statements in this application and all of the documents submitted are true and accurate to the best of my knowledge. I acknowledge that I have read and understand the above statements. If I am accepted into Blackfeet Community College's Nursing Program, I agree to organize my time and personal affairs to meet the commitment necessary to succeed.

Printed Name of Applicant

Signature of Applicant

Date

Reference Forms - Please Complete ALL Pages and Return in a Sealed Envelope

_____ Is applying to the Blackfeet Community College Nursing Program. BCC cannot require that applicants waive their right to see their references. However, applicants may do so voluntarily. If confidentiality is waived, the reference response will not be shared with the candidate at any point.

I do waive my right to see this reference.

Applicant Signature _____ **Date** _____

If you wish to have a copy of your completed reference form, ask your reference to provide you with a copy. Copies will not be provided to applicants by BCC.

The need for nurses is continuing to grow. However, due to the availability of clinical sites, we are limited in the number of students we can accept into the Program. Our responsibility is to select students whose abilities, values, motives, and character give the most significant success for nursing success. Your candid, honest responses to the questions we ask are important. We ask that you take the time to consider each answer carefully.

The Applicant will provide an envelope for your reply. Please **return it to the Applicant sealed and with your name written across the glued portion of the flap. Any evidence of tampering with the envelope seal will disqualify the candidate.** The Applicant will then submit the envelope with other application materials. We request your prompt attention as the Applicant has a deadline to submit materials. Thank You.

Please provide the following information:

Date: _____

Name and Title of Reference: _____

Institution Name and Address: _____

Phone Number (we may contact you further): _____

In what capacity and duration have you known the Applicant? _____

Name of Applicant:

Please read the following and respond as honestly as possible. A single response will cause neither denial nor assurance of admission to a program. We ask that you answer by comparing the Applicant with others with similar backgrounds, responsibilities, and capabilities. If you cannot evaluate in some areas, please check "N/A."

Applicant characteristics to be evaluated:	Outstanding	Above Average	Average	Below Average	Poor	N/A
	5	4	3	2	1	0
Interacts well with peers, co-workers, employers, others						
Effectively communicates orally						
Has clear written communication						
Is an effective team member						
Responds positively to criticism						
Is appropriately assertive						
Exhibits ethical behavior consistently						
Is self-motivated						
Displays initiative and creativity						
Prioritizes tasks appropriately						
Analyzes and solves problems						
Requests assistance appropriately						
Accomplishes tasks promptly						
Is present when expected . . . reliable						
Is an effective team leader						
Interacts respectfully with diverse individuals						
Dress and personal care are appropriate						
Language is professional						
Demonstrates kindness and compassion						
Able to laugh at themselves						
Able to function with safety for self and others						
Exhibits qualities you would like to have in someone taking care of you						

Additional Information: Please feel free to add descriptions or give examples that illustrate the above. Use the back of the form or additional paper if needed.

To help us evaluate this recommendation form, please answer the following:

- | | | |
|---|-----|----|
| The evaluation characteristics were clear and easy to rate | yes | no |
| This evaluation form allows a fair picture of the Applicant | yes | no |
| The evaluation process took an acceptable amount of time | yes | no |

Signature _____ Date _____

Additional comments:

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I do waive my right to see this reference.

Applicant Signature _____ **Date** _____

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The Applicant will provide an envelope for your reply. Please **return it to the Applicant sealed and with your name written across the glued portion of the flap. Any evidence of tampering with the envelope seal will disqualify the candidate.** The Applicant will then submit the envelope with other application materials. We request your prompt attention as the Applicant has a deadline to submit materials. Thank You.

Please provide the following information:

Date: _____

Name and Title of Reference: _____

Institution Name and Address: _____

Phone Number (we may contact you further): _____

In what capacity and duration have you known the Applicant? _____

Name of Applicant:

Please read the following and respond as honestly as possible. A single response will cause neither denial nor assurance of admission to a program. We ask that you answer by comparing the Applicant with others with similar backgrounds, responsibilities, and capabilities. If you cannot evaluate in some areas, please check "N/A."

Applicant characteristics to be evaluated:	Outstanding	Above Average	Average	Below Average	Poor	N/A
	5	4	3	2	1	0
Interacts well with peers, co-workers, employers, others						
Effectively communicates orally						
Has clear written communication						
Is an effective team member						
Responds positively to criticism						
Is appropriately assertive						
Exhibits ethical behavior consistently						
Is self-motivated						
Displays initiative and creativity						
Prioritizes tasks appropriately						
Analyzes and solves problems						
Requests assistance appropriately						
Accomplishes tasks promptly						
Is present when expected reliable						
Is an effective team leader						
Interacts respectfully with diverse individuals						
Dress and personal care are appropriate						
Language is professional						
Demonstrates kindness and compassion						
Able to laugh at themselves						
Able to function with safety for self and others						
Exhibits qualities you would like to have in someone taking care of you						

Additional Information: Please feel free to add descriptions or give examples that illustrate the above. Use additional paper if needed.

To help us evaluate this recommendation form, please answer the following:

The evaluation characteristics were clear and easy to rate yes no

This evaluation form allows a fair picture of the Applicant yes no

The evaluation process took an acceptable amount of time yes no

Signature _____ Date _____

Additional comments:

Reference Forms - Please Complete ALL Pages and Return in a Sealed Envelope

_____ Is applying to the Blackfeet Community College Nursing Program. BCC cannot require that applicants waive their right to see their references. However, applicants may do so voluntarily. If confidentiality is waived, the reference response will not be shared with the candidate at any point.

I do waive my right to see this reference.

Applicant Signature _____ **Date** _____

If you wish to have a copy of your completed reference form, ask your reference to provide you with a copy. Copies will not be provided to applicants by BCC.

The need for nurses is continuing to grow. However, due to the availability of clinical sites, we are limited in the number of students we can accept into the Program. Our responsibility is to select students whose abilities, values, motives, and character give the most significant success for nursing success. Your candid, honest responses to the questions we ask are important. We ask that you take the time to consider each answer carefully.

The Applicant will provide an envelope for your reply. Please **return it to the Applicant sealed and with your name written across the glued portion of the flap. Any evidence of tampering with the envelope seal will disqualify the candidate.** The Applicant will then submit the envelope with other application materials. We request your prompt attention as the Applicant has a deadline to submit materials. Thank You.

Please provide the following information:

Date: _____

Name and Title of Reference: _____

Institution Name and Address: _____

Phone Number (we may contact you further): _____

In what capacity and duration have you known the Applicant? _____

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Please read the following and respond as honestly as possible. A single response will cause neither denial nor assurance of admission to a program. We ask that you answer by comparing the Applicant with others with similar backgrounds, responsibilities, and capabilities. If you cannot evaluate in some areas, please check "N/A."

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Additional Information: Please feel free to add descriptions or give examples that illustrate the above. Use the back of the form or additional paper if needed.

To help us evaluate this recommendation form, please answer the following:

- | | | |
|---|-----|----|
| The evaluation characteristics were clear and easy to rate | yes | no |
| This evaluation form allows a fair picture of the Applicant | yes | no |
| The evaluation process took an acceptable amount of time | yes | no |

Signature _____ Date _____

Additional comments:
