Application for Admission

Dual Enrollment

1. **Apply for Admissions:** A complete admissions file is required prior to registration.
   - BCC application for admission. (Complete each section)
   - Application fee for new/transfer students: $30 (Non-refundable, one-time fee)

2. **Submit required documents with your application:**
   - BCC Request for approval for College Credit
   - High School dual enrollment agreement
   - Immunization records for students born after 12/31/1956 (Must have 1st & 2nd dose of MMR).
   - Tribal Certification of Indian Blood (C.I.B) **Applicable only if** you are an enrolled member or a 1st generation descendant of a federally recognized tribe.

3. **Assessment and Advising is scheduled during registration:**
   New dual enrolled/credit students must attend student orientation.
   New and transfer students must take the Accuplacer assessment with Student Success Center.
   New, transfer students meet with an advisor prior to registering for your class.

Questions: Contact Admissions/Registrar Staff
406-338-5421
Admissions: extension 2243 – Email: alismith@bfcc.edu
Registrar: extension 2248 – Email: hhorn@bfcc.edu

Please return, fax or mail application to:
Post Office: PO Box 819
Address: 504 SE Boundary ST
Location: Browning, MT 59417
Fax: (406) 338-3776
Web: WWW.BFCC.EDU
# Blackfeet Community College Admissions Application

## Personal Information

*Full Legal Name: ____________________________

**Name should reflect what is displayed on S.S. Card**

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Maiden Name (Previous Name)</th>
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Social Security Number: ___-___-______ Date of Birth ___/___/___ Gender: Male ☐ Female ☐ Birthplace: ____________

Mailing Address: _____________________________________________________________

Physical Address: ___________________________________________________________

City: ______________ State: __________ Zip: __________ Country: ______________________

Email: __________________________ Phone Number: ___________________________

Emergency Contact Name: __________________________ Phone Number: ____________

## Ethnicity Information

Are you a U.S. Citizen ☐ Yes ☐ No If not a U.S. Citizen, were you granted permanent residency to the U.S.? ☐ Yes ☐ No

What is your ethnicity? ☐ Hispanic or Latino ☐ Not Hispanic or Latino

If you selected Not Hispanic or Latino, please select all that apply:

☐ American Indian or Alaska Native ☐ Asian

☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander

☐ White

Are you an enrolled member of a federally recognized tribe? Yes ☐ No ☐ Census/Enrollment #: __________________________

Name and Location of tribe: ___________________________________________________

City: __________________________ State/Province: __________________ Zip: ___________

Are you a Descendant-1st Generation of an enrolled member? Yes ☐ No ☐

## Residency Information

Are you a Montana resident? ☐ Yes ☐ No ☐ If no, what state are you a resident? __________________________

With whom do you make your permanent residence? __________________________ What is your relationship? __________________________

I am or will be a graduate of a Montana High School after completing my senior year of school. Yes ☐ No ☐

I am a member of the Armed Forces of the United States assigned to active duty in Montana. Yes ☐ No ☐

I am the spouse or dependent child of an individual who is a member of the Armed Forces of the United States assigned to active duty in Montana. Yes ☐ No ☐

Have you served in the military for a period of active duty longer than 180 days? Yes ☐ No ☐
**Statistical Information**

Are you a Veteran: ☐ Yes ☐ No
If yes, what branch did you serve? __________________ Dates of service __________________

Number of Dependents: __________________ Religious preference: __________________

Has either of your parents(s) or guardian(s) completed a bachelor’s degree? ☐ Yes ☐ No ☐ Unsure

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**Safety and Security**

(All applicants must answer these questions)

1. Have you ever been convicted of a felony (please include instance of deferred sentencing)?  
   Yes ☐ No ☐

   *A felony in Montana State Law is defined as a crime for which more than one year in prison may be imposed.*

2. Have you been subjected to court-ordered confinement for threatening or causing physical or emotional injury to a person or damage to property?  
   Yes ☐ No ☐

3. Have you ever been disciplined, suspended from, or placed on probation at any higher education institution for non-academic reasons?  
   Yes ☐ No ☐

   *Suspension is defined as a sanction imposed for disciplinary reasons that result in a student leaving school for a fixed time period, less than permanently. Dismissal from a college for disciplinary reasons is defined as a permanent separation from an institution of higher education based on conduct or behavior.*

4. Have you ever been required to register as a sexual or violent offender?  
   Yes ☐ No ☐

If you answered “yes” to any of the above questions, please provide an explanation with the application. Failure to do so will delay the processing of your application. An affirmative response to any of these questions will not automatically prevent admissions, but you will be asked by the College to provide additional information. Campus security will review this information to ensure campus safety. Any falsification or omission of data may result in a denial of admission or dismissal from the college. To ensure adequate evaluation of your file, this application and all supporting documentation must be received thirty days before the beginning of your enrollment term. (Please note: statement applies to only those who indicate “yes” to any of the above Safety & Security questions)

*Blackfeet Community College invites all current and prospective students to read the Annual Campus Security and Safety Report located on our website at [www.bfcc.edu](http://www.bfcc.edu). All current and prospective students are required upon admission to the college take a training in accordance with requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.*
Academic History

Are you a first time first-year, first year student attending college? Yes ☐ No ☐

Are you Dual Enrolled in High School & College? Yes ☐ No ☐ If yes, please list terms attended _______________________

A. High School
1. ☐ I have graduated Graduation date: _________________________
2. ☐ I will be graduating Graduation date: _________________________
3. Complete name of your high school: ___________________________________________
   City/State: ______________________________________________________________________

B. College/University
1. Have you attended (registered) another college or university whether credit was earned or not? Yes ☐ No ☐
   If you have attended (registered) or are attending another college or university, please provide the following information for each institution. You are required to submit an official transcript for all institutions you have attended.
   • Name of 1st College: ______________________________________________________________
     City: ________________________ State: _______________ Zip: _________________________
     Dates of attendance: _____________________ Degree(s) earned: _______________________
   • Name of 2nd College: _____________________________________________________________
     City: ________________________ State: _______________ Zip: _________________________
     Dates of attendance: _____________________ Degree(s) earned: _______________________
   • Name of 3rd College: ______________________________________________________________
     City: ________________________ State: _______________ Zip: _________________________
     Dates of attendance: _____________________ Degree(s) earned: _______________________
   • Name of 4th College: ______________________________________________________________
     City: ________________________ State: _______________ Zip: _________________________
     Dates of attendance: _____________________ Degree(s) earned: _______________________

Were you ever suspended or dismissed for academic reasons from any of the institutions listed above? Yes ☐ No ☐

Education Information

Term of Enrollment: ☐ Fall 20______ ☐ Spring 20 _____ ☐ Summer 20 ____
Highest Degree completed ☐ None ☐ Certificate ☐ Associate ☐ Bachelor ☐ Masters ☐ Doctorate

Please indicate your educational goal:

☐ Associate degree or Certificate (Indicate field of study) ________________________________
☐ Non-degree seeking (not pursuing a degree, certificate or financial aid at this institution)
☐ For personal/professional development
☐ For transfer to another institution
**Disability Information**

If you have a disability and may require accommodations, please submit a confidential written request for disabilities accommodations to the address listed below or stop in the BCC Disabilities Office. Written documentation of the disability is required. All documentation will be confidential and used only in accordance with federal regulations; Section 504 of the Rehabilitation Act and Americans with Disabilities Act.

BCC Disabilities Coordinator  
Beaver Painted Lodge – Student Success Center  
P.O. Box 819  
Browning, Mt 59417  
(406) 338-5421 Extension 2233

**Disclosure Information**

In accordance with the Family Educational Rights & Privacy Act of 1974, the Registrar informs students that the college may disclose information from the educational record of a student who is or has been in attendance at Blackfeet Community College. The following information is considered by the college to be public in nature: name, address, telephone number, year in school, major, scholarship(s) awarded, degree(s) conferred, Honor(s) granted, dates attended.

Students have the right to refuse to permit the college from disclosing the above information. This is an “all or nothing” policy. The student may not select certain information or certain circumstances for non-disclosure. The student’s name will not appear on any lists released to third parties, including honor rolls and will NOT receive emergency messages. **Students must fill out a “FERPA Privacy Rights Request Form” (from the Registrar’s Office) to refuse to permit the college to disclose the above information.**

**Media Release**

I, the undersigned, consent and grant to Blackfeet Community College, and its designees all rights to use my name, portrait, picture, photograph or likeness of same at its discretion for internal & external presentations and community development-related external promotions for BCC without further notice to me. I hereby waive any inspection or approval of any internal presentations and/or external community development related promotions in which my name/photos appears; I release BCC from any liability for any claim of visual alteration, optical illusion or faulty mechanical reproduction. I hereby waive all legal claims to compensation or receipt of consideration from the rights granted by this consent and further acknowledgement that this consent is valid. I warrant and represent that I am over the age of eighteen and have given this consent voluntarily.

Applicants complete legal signature ___________________________ Date ___________________________

**Signature Verification**

I, hereby certify that, to the best of my knowledge, the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection/denial or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations, both academic and non-academic, and the scholastic standards stated in the catalog. I further acknowledge that if I fail to adhere to these regulations or meet these requirement, my registration may be canceled. If I am admitted to BCC, I agree to pay all tuition, fees, fines and debts to the college that may be incurred by me. I understand that BCC will take action against me to collect any unpaid debts, including withholding of registration, grades, transcripts, degree(s) and an assignment of the debt for collection, and I will be responsible to pay any costs incurred to collect the debt.

Applicants complete legal signature ___________________________ Date ___________________________

Blackfeet Community College campus is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination based on race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran’s status, sex, age, political idea, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, sexual orientation. Such an environment is necessary to a healthy learning, working and living atmosphere because discrimination and harassment undermine human dignity and the positive connection among all people at our community college. Acts of discrimination harassment, sexual misconduct, dating violence, domestic violence, stalking and retaliation will be addressed consistent with this policy.

BLACKFEET COMMUNITY COLLEGE IS AN EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER.