HOW TO BEGIN RESEARCH

- Compile a list of subject keywords. You will use them when researching.
- Think of synonyms (words that mean the same thing).
- Check the spelling. Searching in the library catalog or databases won’t correct misspelled words.
- Start Small. Find between 5-10 resources that match your subject. Analyze these sources for your paper before gathering more.
- Create a rough outline. Based on the information you have already collected, write down a summary of what you want to cover in your paper.

WHERE TO LOOK FOR INFORMATION

When should I use books?

- For in-depth overviews or historical background on a subject.
- Look for books using the Catalog.

When should I use a database?

- For scholarly research articles that give specific case data or recent developments in a subject area.
- Access databases from the Useful Links bar in the Catalog.

When should I use the Internet?

- For demographic statistics or VERY current information that has not yet been published academically.
Use these guides, divided by academic division, to find information from the library.
## Business & Information Technology

### Books

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<th>Business</th>
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### Databases

- EBSCO Host
  - Regional Business News Plus
  - Business Source Complete
  - Academic Search Elite

**SCIENCE DIRECT**
- Social Science & Humanities

**PROQUEST**
- Business

### Websites

- **Business Resources**
  - Business USA
    - [http://business.usa.gov](http://business.usa.gov)
  - US Small Business Administration
    - [http://www.sba.gov](http://www.sba.gov)
  - Minority Business Development Agency
    - [http://www.mbdagov](http://www.mbdagov)
  - Internal Revenue Service
  - Federal Trade Commission
    - [http://www.ftc.gov](http://www.ftc.gov)
  - US Department of Commerce
    - [http://www.commerce.gov](http://www.commerce.gov)
  - Montana State Department of Business

- **Market Statistics**
  - US Census Bureau - North American Industry Classification (NAICS)
  - Montana Center & Economic Information
  - Bureau of Labor Statistics
    - [http://www.bls.gov](http://www.bls.gov)

- **Information Technology**
  - Occupational Outlook
  - Science Daily - IT
  - Forbes - Technology

### Print Journals

- Consumer Reports
  - TX 335 .A1 C6

- Office Pro
  - HF 7255.5 .A2 S395

- Time
  - AP 2 .T37

- USA Today
  - newspaper

### Information Technology

- QA 75.5-76.93 Computer Science
- TK 5101 Telecommunications, (computer based)
- TK 7800-8360 Computer Engineering
Human Services

**BOOKS**

**BF** Psychology  
- BF 309-400 Consciousness  
- BF 511-593 Affection, feeling, emotions  
- BF 636-637 Applied psychology  
- BF 692 Psychology of sexual behavior  
- BF 698 Personality  
- BF 712-724 Developmental psychology  

**HM** Sociology  
- HM Social history & conditions  
  - Social problems. Social reform.  
- HQ Family, marriage, women  
- HS Societies: secret, benevolent, etc.  
- HT Communities, classes, race  
- HV Social pathology  
  - HV 873-887 Destitute, neglected and abandoned children  
  - HV 959-1420 Orphanages and orphans  
  - HV 1551-3024 People with disabilities  
  - HV 5901-5720 Alcoholism  
  - HV 5725-5770 Tobacco habit  
  - HV 5800-5840 Drugs habits, drug abuse  

**HX** Socialism, Communism, Anarchism  

**K** Law (General)  
- KF American Law (American Indian Law)  

**RC** Internal Medicine  
- RC 435-571 Psychiatry  
- RC 475-480 Therapies and treatments  
- RC 537 Depression  
- RC 552 Eating disorders  
- RC 554-569 Personality disorders  

**DATABASES**

- EBSCO Host  
  - Academic Search Elite  
- SCIENCE DIRECT  
  - Social Science & Humanities  
- PROQUEST  
  - Health & Medicine  
  - Social Sciences  

**PRINT JOURNALS**

- Child Welfare  
  - HV 701 .C52  
- Counselor: The Magazine for Addiction Professionals  
  - HG 6164 .N7 A38  
- Journal of Abnormal Psychology  
  - RC 321 .J7  
- Journal on the Studies of Alcohol and Drugs  
  - RC 565 .Q28  
- Monitory on Psychology  
  - BF 1 .A54  
- Psychology Today  
  - BF 1 .P855  
- Social Work  
  - HV 1 .S644  
- Working Mother  
  - HQ 759 .M284  

**WEBSITES**

- Citing Sources  
  - APA Style Blog  
  - http://blog.apastyle.org/apastyle/  
  - Online Writing Lab at Purdue  
  - http://owl.english.purdue.edu/owl/  

- Professional Associations  
  - American Psychological Association  
  - http://www.apa.org  
  - National Institute of Health  
  - Substance Abuse and Mental Health  
  - http://samhsa.gov  
  - National Institute on Drug Abuse  
  - http://www.drugabuse.gov  

- Child Welfare  
  - Child Welfare Information Center  
  - https://www.childwelfare.gov  
  - Forum on Child and Family Statistics  
  - http://www.childstats.gov  

- Statistics  
  - Bureau of Justice Statistics  
  - http://www.bjs.gov  
  - Montana Health Data and Statistical Report  
  - http://dphhs.mt.gov/StatisticalInformation  
  - National Center for Disease Control - Mental Health Services  
  - http://www.cdc.gov/mentalhealth  
  - US Census Bureau - Native American/Alaskan Native Information  
  - http://www.census.gov/aiian
Liberal Arts

BOOKS
A General Works
B Philosophy, Psychology, Religion
C Auxiliary Science of History
D History: Europe, Asia, Africa
E History of the United States
    E 75-99 Indians of North America
F United States History
G Geography, Anthropology, Recreation
H Social Sciences
J Political Science
K Law
L Education
M Music
N Fine Arts
P Language & Literature
Q Science
R Medicine
S Agriculture
T Technology
U Military Science
V Naval Science
Z Bibliography, Library Science, Information Resources

DATABASES
EBSCO Host
Academic Search Elite
SCIENCE DIRECT
Social Science & Humanities
PROQUEST
The Arts
History
Literature & Language
News & Newspapers

PRINT JOURNALS
Journal of Higher Education
L 11 .J78
Montana: Magazine of Western History
F 726 .M6
The Nation
AP 2 .N18
National Geographic
G 1 .N27
Phi Delta Kappan
LJ 121 .P4
Rolling Stone
ML 3533.8 .R67
Southwest Art
N 6525 .S8
Stone Soup
PS 508 .C5 S76
Studies in American Indian Literature
PM 151 A87
Time
AP 2 .T37
Tribal College Journal
E 97.55 .T75
Writer's Digest
PN 101 .W82

WEBSITES
Google Scholar
http://scholar.google.com

Directory of Open Access Journals
http://www.doaj.org

HighWire Press
http://highwire.stanford.edu/cgi/search

JSTOR (Create a personal account for access to read 3 articles every two weeks)
http://www.jstor.org

Red star on book spine indicates that the book has a Native American author. Find these items throughout the collection.
Math & Science

DATASEBES

BOOKS
CC Archaeology
G Geography, Anthropology, Recreation
GB Physical Geography
GE Environmental Science
GF Human Ecology
GN Anthropology
Q Science
QA Mathematics
QB Astronomy
QC Physics
QD Chemistry
QE Geology
QH Natural History, Biology
OK Botany
QL Zoology
QM Human Anatomy
QP Physiology
QR Microbiology
R Medicine
S Agriculture
SD Forestry
SF Animal Culture
T Technology

EBSCO Host
Academic Search Elite
Environmental Complete
Green FILE
ERIC
SCIENCE DIRECT
PROQUEST
Health & Medicine
Science & Technology

PRINT JOURNALS
American Forests
SD 1.A55
Animal Welfare Quarterly (AWI)
QL 737.C4 W45
Discover
Q 1.D57
Montana Archaeological Society
CC 21.A82
National Parks
SB 482.A4 N377
National Wildlife
S 964.66 N35
Natural History
QH 1.N13
Popular Science
AP 2.P8
Scientific American
T 1.S5

WEB SITES
Citing Sources
APA Style Blog
http://blog.apastyle.org/apastyle/
Online Writing Lab at Purdue
http://owl.english.purdue.edu/owl/
Montana Data
Montana Natural Heritage Program
http://mnhp.org
Montana Department of Natural Resources and Conservation
http://www.dnrc.mt.gov
Montana Geographic Information
http://geoinfo.msl.mt.gov
National Data
Atmospheric Science Data Center
https://eosweb.larc.nasa.gov
EPS Science Inventory
http://cfpub.epa.gov/si
National Science Foundation
http://www.nsf.gov
National Wildlife Research Center
https://www.aphis.usda.gov/aphis/ourfocus/wildlifedamage/programs/nwrc
Science.gov
http://www.science.gov
Tree Search
http://www.treesearch.fs.fed.us
Study Aides
Khan Academy
http://www.khanacademy.org
Nursing

BOOKS

Q Science
QM Human Anatomy
QP Physiology
QR Microbiology

R Medicine
RA Public aspects of medicine
RB Pathology
RC Internal medicine
RD Surgery
RE Ophthalmology
RF Otorhinolaryngology
RG Gynecology & Obstetrics
RJ Pediatric
RK Dentistry
RL Dermatology
RM Therapeutics, Pharmacology
RS Pharmacy & Materia Medica
RT Nursing

DATABASES

EBSCO Host
CINAHL Complete
Academic Search Elite
SCIENCE DIRECT
Health Sciences
PROQUEST
Health & Medicine
Medline Plus
PubMed

PRINT JOURNALS

Alcohol Research
HV 5285.A37
Diabetes Educator
RC 660.A1 A494
Journal of Studies on Alcohol and Drugs
RC 565.Q28
Men’s Health
RA 777.8.M46
NIH Medline Plus
RA 776.5
Nursing
RT 1.N76
Runner’s World
GV 1061.R8336

WEB SITES

Citing Sources
APA Style Blog
http://blog.apastyle.org/apastyle/
Online Writing Lab at Purdue
http://owl.english.purdue.edu/owl/

Professional Association / Federal Departments
National Council of State Boards of Nursing
https://www.ncsbn.org
Montana Nurses Association
http://www.mtnurses.org
Indian Health Service
http://www.ihs.gov

Statistics
Montana Health Data and Statistical Reports
http://www.dphhs.mt.gov/statisticalinformation
National Center for Disease Control
http://www.cdc.gov/nchs/hus.htm
US Census Bureau-Native American/ Alaska Native Information
http://www.census.gov/ian/

Health Research
National Institutes of Health-Health Information
http://health.nih.gov
National Clinical Trials Database
http://clinicaltrials.gov
American Indian Health
http://americanindianhealth.nrlm.nih.gov
Native Health Databases
http://hsc.unm.edu/library.nhd
National Indian Health Board
http://www.nihb.org
Piikani Language & Culture

BOOKS

Piikuni Studies
E 99 .K15 Kainah Indians
E 99 .P58 Piegan Indians
E99 .S54 Sikiski Indians,
   Blackfeet Reservation
PM 2341-4 Sikiski Language
BKFT Blackbound section in
   Archives
BCC/BKFT Video collection of BCC
   workshops and events

Native Americans - In General
E 75 - 99 Indians of North America
   on order
E 78 Archaeology
E 81-88 Historical Events
E 89-90 Biographies
E 91-93 Government Relations
E 97 Education
E 98 Native Social Life
E 99 Individual Tribes
ML 3557 Native Music
PM 1 -7356 Native Languages
PS 508 . I5 Native Literature

Glacier Reporter 1934-current
various Native American newspapers
located in the Archives Room.

EBSCO Host
Academic Search Elite
PROQUEST
History
Social Sciences
News & Newspapers
ANCESTRY/HERITAGE QUEST

PRINT JOURNALS

American Indian Culture and Research
E 75 .A5124
American Indian Law Review
Canadian Journal of Native Education
E 75 .A547
Montana: The Magazine of Western
History
E 75 .C2
E 78 .C2
National Museum of the American
Indian
E 51 .N26
Native Peoples
E 75 .N398
Studies in American Indian Literature
PM 151 .A87
Tribal College Journal
E 97.55 .T75

WEBSITES

Piikani Studies
Blackfoot Digital Library
http://blackfootdigitallibrary.org
Red Crow Community College Library Resources
http://lois.ent.sirsidynix.net/client/en_US/rcc/
Blackfeet Community College Online Dictionary
http://www.piikanipihtapiisini.com/

Native American
Bureau of Indian Affairs Document Library
National Archives: Native American Heritage
Records
http://archives.gov/research/native-americans/
National Museum of the American Indian
http://www.nmai.si.edu/searchcollections

Native American Law
Montana Indian Law Portal
http://www.indianlaw.mt.gov
Indian Affairs: laws and treaties
http://digitallibrary.okstate.edu/kappler
National Indian Rights Fund (NARF)
http://www.narf.org

Statistics
Montana Office of Indian Affairs
http://www.tribalnations.mt.gov
US Census Bureau - Native American/Alaskan
   Native Information
http://www.census.gov/aiann
Center for Disease Control: American Indian &
   Alaska Native Populations
http://www.cdc.gov/minorityhealth/populations/REMP/aiann.html

Red star on book spine indicates that book
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**Workforce Trades**

**BOOKS**
- Q Science
- R Medicine
- S Agriculture
  - SB Plant Culture
  - SD Forestry
  - SF Animal Culture
  - SH Aquaculture, Fisheries, Angling
  - SK Hunting Sports
- T Technology
  - TA Civil Engineering
  - TC Hydraulic Engineering
  - TD Environmental Technology
  - TE Highway Engineering
  - TF Railroad Engineering
  - TG Bridge Engineering
  - TJ Mechanical Engineering
  - TK Electrical Engineering
  - TL Motor Vehicles, Aeronautics, Astronomics

**DATABASES**
- EBSCO Host
  - Greenfile
  - Environmental Complete
  - Academic Search Elite
  - Automate
- PROQUEST
  - Science and Technology

**WEBSITES**
- Solar Energy
  - Energy.com
  - American Solar Energy Society (AMES)
  - http://www.ases.org
  - US Energy Information Administration (EIA)
  - http://www.eia.gov

- Electrical Technology
  - Electrical Technology
  - http://electricaltechnology.org
  - Montana State Electrical Board

- Construction / Building Trades
  - US Department of Labor
  - https://www.osha.gov/doc/
  - National Association of Women in Construction
  - http://www.nawic.org/nawic/default.asp
  - Blackfeet Tribal Employment Rights Ordinance and Safety Enforcement Act 2010

**PRINT JOURNALS**
- American Forests
  - SD 1 .A55
- Better Homes & Gardens: WOOD
  - TT 180 .B44
- Field & Stream
  - SK 1 .F44
- Montana Outdoors
  - SK 417 .M75
- National Parks Magazine
  - S 964.66 .N35
- Outdoor Life
  - SK 1 .O7
- Scientific American
  - T 1 .S5
- Solar Today
  - TJ 809 .S648
- State of Montana Bureau of Mines
  - TD 224 .M9 M55
- Western Horseman
  - SF 244 .W52