

Student Senate of Blackfeet Community College Constitution

PREAMBLE

We, the students of Blackfeet Community College, hereafter to be known as the Student Senate of BFCC, in order to secure for ourselves recognition of our civil and student rights; so hereby establish a student organization structure to secure the benefits of a association or democratic basis; to voice the needs of students served by this charter; the SSBFCC shall function as a forum in which students may voice their opinions regarding school policy, thus administrators can ascertain the success of their program and the current needs and desires of the student body.

This organization will encourage a sense of self-realization; for this reason it shall be the intent of the Student Government to encourage high standards and promote scholastic achievement; promote social and other extra-curricular activities related to Indigenous and non-Indigenous students alike' self-realization is dependent upon the ability to express individualism as manifested in our families, communities, institutions, and to our professions; thus, we believe that the establishment of a student organization under Student Senate of Blackfeet Community College (SSBFCC) Consortium membership is an extension of that exercises; do herby ordain this constitution.

ARTICLE I-NAME

This organization shall be known as the Student Senate of the Blackfeet Community College, under the Student Government Consortium, affiliated by and with all institutional members in good standing with the Consortium.

ARTICLE II-MEMBERSHIP

The Student Senate of Blackfeet Community College shall consist of an Executive Council-consisting of five (5) positions; President, Vice-President, Secretary, Treasurer, and Student Representative.

ARTICLE III-ELECTIONS

Elections shall take place 2 weeks after the first day of classes. Students must be full-time students to run for membership. The student must turn in an application with eight (8) student signatures supporting them in obtaining membership to the SSBFCC association. The top five highest votes will be placed on the SSBFCC board. The one with the highest number of votes

will serve as President, the next highest number of votes will serve as Vice-President, the third highest will serve as Secretary, the fourth highest as Treasurer, and the fifth highest as the Student Representative.

ARTICLE IV-MEETINGS

The Advisor or President may call a general meeting of SSBFCC at any time. Regular meeting of SSBFCC shall be held once a month during the academic quarters/semesters of the school year, unless circumstances dictate otherwise.

ARTICLE V-QUORUM

Section 1:

Provide opportunities to develop leadership abilities. Person must be full-time student status with a cumulative GPA of 2.0

Section 2:

Provide liaison between students and staff.

Section 3:

Provide liaison between students and Board of Trustees.

Section 4:

Provide input on the structure of program and personnel evaluation.

Section 5:

Meeting accrediting association requirements.

ARTICLE VII-EXECUTIVE COUCIL OFFICERS

Section 1:

President- Duties are to preside over meetings of SSBFCC, and a non-voting member of the Blackfeet Community College Board of Trustees. The president may exercise the right to delegate authorities or assign task responsibilities as may be deemed necessary and appropriate. He/she shall relate to other problems that could potentially affect the SSBFCC,

and shall vote only in case of a tie. The President's term of office will run a full calendar year or until a new president is elected.

Section 2:

Vice-President- The Vice-President shall assume responsibilities and duties of the president when the President is not officially presiding at all meetings and functions of the SSBFCC. He/she shall be responsible for liaison work between SBFCC and the various selected committees. In the absence of the President, and/or when delegated by the President, the Vice-President shall assume the duties of the President, and SSBFCC. He/she shall be an ex-officio member of all committees appointed by SSBFCC, he/she shall also handle all entertainment events, sponsored by SSBFCC if the President resigns his/her position or impeached. The Vice-President's term will run until the end of Spring Semester.

Section 3:

Secretary- The Secretary shall act as the official recorder of all meeting in form of minutes of all matters of importance discussed and proposed in meetings of SSBFCC. He/She shall also carry on the official correspondence of the organizations. Duplicated copies of the minutes of these organizations shall be prepared by the Secretary shall be responsible for the maintenance, filing and storage of any and all transcripts, reports, statement, and other related business documentation as may be required by law or by adopted policies and procedures of the consortium. In general, the Secretary shall perform all duties and functions related to their Office of the Secretary and will perform other duties and may arise from time to time, or assigned by the President. The Secretary shall also maintain a record of the By-laws of SSBFCC, and any other student organization on the campus of SSBFCC. The Secretary's term of office will run until the end of Spring Semester.

Section 4:

Treasurer-The Treasurer shall be empowered with the overall responsibility to oversee the execution of any and all financial transactions conducted on behalf of SSBFCC. The Treasurer shall be responsible for reviewing ascertaining, and following any requirements, guidelines, or regulations related to the expenditures of any and all monies controlled by SSBFCC. The Treasurer will be responsible for maintaining all fiscal records and documents of the Student Government. As deemed appropriate and necessary, when requested, the Treasurer shall make regular financial reports to SSBFCC and in conjunction with the advisor of the College, be responsible for the disbursement of Student monies. He/She shall be responsible to the Student Government. The Treasurer's term of office shall run until the end of Spring Semester.

Section 5:-Student Representative

The Student Representative shall consist of the following duties; attend al SSBFCC meetings; provide input from the student body; relay information from the SSBFCC to the students of Blackfeet Community College, and become involved in activities and committees of the College, The Student Representative's term of office shall run until the end of Spring Semester.

ARTICLE VIII

Section 6:

Members of the SSBFCC shall maintain a Cumulative GPA of 2.0 full time status while in office, failure to maintain the required GPA and Full-time status shall result in removal from office.

ARTICLE IX- COMMITTEES

The President shall appoint such committees and task forces as are necessary for the purpose of furthering the goals of SSBFCC.

ARTICLE X- CLUBS/ORGANIZATIONS OF SSBFCC

The Student Body of Blackfeet Community College may establish any other organization or club. Each Organization/Club must full out an application for recognition by SSBFCC, and attend a regular scheduled meeting of SSBFCC with copy of the organization by-laws and /or charter. Before a club and committee is recognized these must all be in place. SSBFCC will have final approval and recognition of all committee and clubs.

Section 1:

Each Committee/Organization/Club established by the Student Body shall keep regular minutes of any Committee meeting. Such minutes will be documented and maintained in report form. All Committee activities will be reported to the Student Government. All action of said Committees shall be subject to regulation and approval by the Student Government of the Blackfeet Community College.

ARTICLE XI- ELECTIONS, VACANCIES IN OFFICE AND IMPEACHMENT

Section 1:

President, Vice-President, Secretary, Treasurer, and Student Representative shall be elected during the fall Semester. Balloting for Student Senate shall be supervised by the SSBFCC Student Success Director, along with BFCC staff. This process will conclude with the counting of ballots and certification of the ballot count by the SSBFCC Student Services Director.

Section 2:

The Student Government of the previous school year shall be the officer's the first meeting(s) of the Student Government during the fall Semester for the purpose of elections. In the event of the graduation, non-return, or other reason for the absence of the President, Vice-President shall act in his/her behalf.

Section 3:

In the event a Student Government Officer or Committee member resign, is impeached, or expelled from his/her position during their term of office, the succeeding officer shall have the option of moving up to fill the position or to stay in their present position. Providing the succeeding officer does not wish to move into the vacant position, the Alternate with the next highest number of votes shall fill the position. If the Alternate declines to fill the position, nominations will be open to fill the vacancy and a general student body ballot vote shall be conducted.

Section 5: (Substitute Executive Member)

The Executive Officer of a Consortium member institution may appoint, in writing a substitute representative to serve on the Student Government provided that the individual substituting for the official representative meet the same requirements as established within Article VI Section 5.

ARTICLE XII-POLICIES

The student government shall establish organization policies to govern its action and to govern sanctioned activities for the Student Body, provided that such policies have been approved by the Blackfeet Community College board of Trustees.

Section 1: (Purchasing supplies and equipment)

The Student Government Policies and Procedures on purchasing supplies and equipment are as follows:

1. The Treasurer shall be empowered with the over all responsibility to oversee the execution of any and fall financial transactions conducted on behalf of the Student Government. (Also see Article VI, Section 4)

2. Prior approval of purchase (s) from the Student Government along with minutes and the approval of the Advisor and the Student Services Director of the Blackfeet Community College.

Section 2: (Selling)

The Student Government Senate's Policies and Procedures on buying and selling articles to the student body or to the general public are to follow the same procedures in Article X, Section 1.

Section 3: Tuition Waiver

Each student who serves on the Student Senate of the Blackfeet Community College will receive a tuition waiver for 6 credits for each semester.

Section 4: Office Hours

Student Senate office will be located in the NACTEP Career Center Department where all officers will maintain office hours to work with their class schedule.

ARTICLE XIII-AMMENDMENTS

The By-laws confined here in may be amended by the simple majority vote of the Student Government provided that any proposed amendments are presented for review to the Student Government prior to official action by the Board of Trustees. Any and all amendments must have the approval of the Student Government and Board of Trustees of the Blackfeet Community College to be officially ratified.

In the event that the Student Government refused to act on a measure, a referendum can be held in the following manner.

Section 1:

Fifty-one percent of the student population must sign a petition calling for an amendment by a referendum vote.

Section 2:

The proposed amendment shall be posted for review by the student body 1-2 weeks prior to the referendum election.

Section 3:

If passed, the referendum becomes the same as any other part of the Student Government Senate legislative duties and responsibilities.

ARTICLE XIV-REMOVAL FROM OFFICE

Any of the officers of the Student Government may be removed from office in the event that they fail to uphold the principles of the organization. Removal from office will be enacted in the following manner.

Section 1:

Impeachment- any member of the Student Government may be impeached by two-thirds majority vote of the Student Senate. The opportunity for a hearing of the impeached member of the Student Senate will be adhered to and conducted by the Student Services Director and staff.

Section 2:

Resignation- any officer may resign through submission of a formal letter of resignation.

Section 3:

Expulsion from Office- Three (3) consecutive unexcused absences of any of the officers will constitute expulsion from office.

Not maintaining a cumulative 2.0 GPA and full-time status will be automatic dismissal of title.

ARTICLE SV-ADOPTION OF THIS CONSTITUTION

This constitution shall be adopted by approval of a majority of the motion member of the Student Government. Upon its adoption, all previous constitutions are null.

Blackfeet Community College

Student Senate Acknowledgement and Signature Page

Acknowledgement of Constitution Review

I, the undersigned, acknowledge that I have read and understood the Blackfeet Community College (BFCC) Student Senate Constitution. I affirm that I will uphold the standard, duties, and responsibilities outlined in the Constitution and contribute to the governance and success of the student Senate to the best of my abilities.

Personal Information:

- Name: _____
 - Position in Senate: _____
 - Student I.D. _____
 - Phone Number: _____
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Acknowledgement:

I, _____ (Print Name), have reviewed the Blackfeet Community College Student Senate Constitution in its entirety and understand that responsibilities and expectations it outlines. By signing below, I agree to abide by the rules and regulations as a member of the Student Senate.

Signature: _____

Date: _____

Student Senate Advisor Signature:

I certify that the above-mentioned student has participated in the review of the BFCC Student Senate Constitution.

Signature: _____

Date: _____



STUDENT SENATE CONSTITUTION

ABSTRACT

GUIDELINES FOR STUDENT SENATE TO FOLLOW WHILE SERVING ON THE SSBFCC

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