

**BLACKFEET COMMUNITY COLLEGE**  
Remember Our Past....Build Our Future



## EMPLOYMENT APPLICATION CHECKLIST

**This form will be completed by the Human Resources Department staff.**

Applicant's Full Legal Name	
Position Applying For	

Note: Enter the title as described in the position description.

	Cover letter
	BCC application
	Philosophy of Native American Education
	Complete transcript(s) with degree posted
	Proof of tribal enrollment or descendency (if applicable)
	Proof of military service (if applicable)
	Proof of training (optional)

Date Received	Time Received	Received By

	Complete
	Incomplete
	Late

Remarks by Human Resource Department

Shannon Connelly, Human Resources Director, 406-338-5441, Ext. 2205, [shannon@bfcc.edu](mailto:shannon@bfcc.edu) or  
Rose Mary Spotted Bear, Human Resources Specialist, 406-338-5441, Ext. 2204, [rspottedbear@bfcc.edu](mailto:rspottedbear@bfcc.edu)